



JOB SPECIFICATION

Conservation Manager

WESSA- NORTHERN AREAS

EMPLOYMENT TITLE:	CONSERVATION MANAGER
PLACE OF WORK:	WESSA NORTHERN AREAS OFFICE BRYANSTON, JOHANNESBURG
EMPLOYMENT DURATION:	PERMANENT
EMPLOYMENT DESCRIPTION:	The incumbent will be part of a dynamic team working with conservation and education projects in the Gauteng Region. We engage in many and varied conservation activities and projects collaborating with the private sector, the three tiers of government, conservancies and industry amongst others.
MAIN RESPONSIBILITIES:	<p>Drive core Environmental Impact Assessment (EIA) work: This means continuing to build on a strategic direction within the EIA field as it pertains to the role of a national environmental NGO. This will mean engaging with key stakeholders on a diverse range of levels; helping to find opportunities to run EIA courses and to oversee the budgeting and price setting process inherent therein; guiding and managing a subordinate (and volunteer/s) to ensure effective achievement of the department's EIA strategies.</p> <p>Drive the strategic direction of WESSA's One Stop Dry Domestic Waste Recycling Shop Model: This means finding new business, liaison with clients and partners, drawing up of quotes, and co-ordinating, with the help of your subordinate, the execution of the training and implementation programmes. Moreover, the incumbent will be required to liaise with he/she's educational colleagues to continuously refine and develop educational material.</p> <p>Drive the strategic direction of the water sector: This means the active and influential involvement in catchment river and wetland fora so as to respond to</p>

water quality and quantity issues; the development of strategic partnerships within these fora and the pursuit of water-related projects of a sustainable nature.

The responsibility of looking for and developing sustainable projects within the energy and biodiversity sectors.

Essential and substantial input into national, provincial and local policy: This means the studied and educated provision of comment on the aforementioned levels of policy, while, sometimes being required to co-ordinate, with the help of the other regions, the collation of that input.

Dedicated commitment to the support of WESSA Friends Groups and Conservancies: This means that the incumbent is to work closely with the Friends Group Co-ordinator and key contacts within those Friends Groups and Conservancies to ensure that their work is well-supported.

The responsibility of building on and searching for new partnerships with the 'public' so as to ensure our mission is achieved. The 'public' may include other NGOs, government, industry, community, the private sector and others.

The incumbent, as alluded to, will be managing at least one, permanent employee.

Other tasks allocated by management

REQUIREMENTS:

Minimum 3 year degree/ diploma in environmental field
5 years experience in the environmental field
Valid code 8 (B/ EB) drivers license
Computer literate, familiar with the use of Microsoft Office Software

SKILLS:

Communication - written and verbal.
Inter-personal
Good organisational abilities
Conflict management
Time management
Project management
Public speaking

SALARY:

Negotiable depending on experience

APPLICATIONS:

Interested persons should send a covering letter, a complete CV and at least three contactable references.

Applications should be sent to:

Email: gbarnes@wessanorth.co.za

Facsimile: (011) 462- 8364

Contact person: Garth Barnes

Closing date for applications: 31 January 2011.