



Reserve Manager

Kenilworth Racecourse Conservation Area

The Kenilworth Racecourse Conservation Area (KRCA) is looking for a proactive and self driven person to manage the provision for and maintenance of biodiversity in KRCA and in predetermined areas of the Biodiversity Network. This person will be based at Kenilworth Racecourse and will report to the South Regional Manager of the City of Cape Town.

Core Responsibilities:

- Ensuring that the management of the reserve and sites in the Biodiversity Network is completed according to the Environmental Management Plans
- Provide input so as to ensure that the strategic objectives of the sites are achieved
- Facilitate the development of staff and students
- Ensure the efficient utilization of resources
- Responding to ecological disasters such as oil spills, pollution events and uncontrolled wild fires
- Dealing with illegal activities under the direction of the line manager
- Ensuring sound budgeting and control of assets
- Facilitate and oversee stakeholder and local community involvement
- Initiate communication arising from reserve and environmental issues in the immediate surrounds
- Facilitate and initiate environmental education programmes for schools and local communities
- Ensure management, maintenance and record keeping of indigenous nursery and floral herbarium
- Respond to wildlife complaints

Requirements:

- An Environmental Sciences Degree or Nature Conservation Diploma
- At least two years experience in conservation management
- Computer proficiency in Microsoft Office
- Valid drivers licence (Code B)
- Fluency in English
- Practical experience in environmental education
- Previous experience in nursery and/or project management would be advantageous

The remuneration will be dependant on experience. The contract will be reviewed annually.

Applications can be faxed to the Reserve Manager 021 700 1847 with attention to the “Nature Conservation Department” or E-mailed to mayas@goldcircle.co.za on or before the 28th February 2011.

For enquiries contact Ms M. Beukes at 021 700 1843.