



Stewardship Legal Advisor

Head Office

**Salary: R226 355 per annum (TCoE) Level 8
(Three year fixed term contract)**

CapeNature has been constituted in terms of the Western Cape Nature Conservation Board Act of 1998. CapeNature operates within a framework of good governance and regulatory compliance, driven by a clear strategy and strong focus on people performance. To further enhance and strengthen its position as a world leader in biodiversity conservation, the following key position is available within our team.

Responsibilities: ■ Provision of legal advice and support as required, which includes, but is not limited to, perusal and drafting of contracts/agreements/service level agreements, drafting of ministerial submissions and legal research ■ Perform legal administrative duties ■ Formulating/drafting, interpretation, distribution and commenting on legislation and policy relative to function ■ Research all background information required ■ Daily interaction with relevant CapeNature staff with regards to the preparation of agreements and contracts ■ Attending private meetings with CapeNature staff and/or private landowners.

Requirements: ■ Legal Graduate with qualification and a minimum of 3 years' experience ■ Knowledge of the relevant legislation with the ability to interpret legislation ■ Sound administrative, verbal and writing skills both in Afrikaans and English ■ Advanced computer skills ■ Valid Code 08 license, with the willingness to travel when required ■ Good interpersonal & communication, organisational & administrative, advanced computer literacy, negotiation and problem solving skills. You have an eye for detail and have the ability to work under pressure within targeted timelines.

To apply, please send your application to The HR Manager, Private Bag X29, Gatesville 7766, fax 086 210 5242 or email your CV to hinfo@capenature.co.za Closing date: 5 August 2011.

Enquiries: Mr D Hignett on 021 483 0118

The WCNCB is committed to a policy of employment equity, and individuals who add diversity to the organisation are particularly encouraged to respond.

■ Preference will be given to candidates from previously disadvantaged groups ■ Only shortlisted candidates will be contacted ■ Candidates who have not been contacted within 14 days of the closing date must please assume that their applications were not successful ■ CapeNature reserves the right not to make an appointment.