



**Namakwa Co-ordinator**  
**(Graded as Assistant Director: Agricultural Sciences)**  
**(Salary level 10 – 2.5 years contract position)**  
**Succulent Karoo Ecosystem Programme (SKEP)**  
**Springbok – Northern Cape**

SANBI is seeking a dedicated, enthusiastic person to help co-ordinate SKEP activities in the Namakwa Region. The successful candidate will be responsible for anchoring the programme among the decision makers in the Namakwa Region, mainstreaming biodiversity products into the Namakwa District Municipality, and building vibrant civil society groups in the District to carry on implementing the SKEP strategy.

Requirements: Candidate must be in possession of a post matric diploma or degree in the relevant field (e.g. – social science, communications, education, horticulture, nature conservation), followed by 3 – 5 years' relevant experience in the conservation or development field, with strong emphasis on co-ordination and managing partnerships.

The incumbent must be able to work quite independently and have sound interpersonal relations and excellent spoken and written command of English and one other official language. Computer literacy, good organisational, administration, research and writing skills are all essential.

Responsibilities:

- Assist SKEP partner organizations and stakeholders in the land use management sector in the development, implementation and mainstreaming of interventions aligned to the SKEP strategic objectives in the Namakwa district.
- Support the mainstreaming of biodiversity management tools into production sections through thematic tasks teams, and enhance collaboration between civil society and government.
- Support and coordinate SKEP governance mechanisms in the Namakwa region, with specific focus on coordinating the activities of the Namakwa Biodiversity Advisory Forum.
- Support the development of an enabling environment for stewardship and resource economics, and the land reform and biodiversity stewardship sub-programme.
- Support the implementation of the SKEP M&E framework, with specific focus on the roll-out of the newly developed Management Effectiveness Training Tool.

It is essential that the incumbent have a valid code B driver's license with one at least one year's driving experience. The successful candidate will need to be based in the Northern Cape, in the town of Springbok.

SANBI offers an all inclusive annual salary of R329 235.66.

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Please Note: 1) Applications must be accompanied by a letter motivating why the applicant should be favourably considered for the position and confirming that the minimum qualifications are met (applicants lacking evidence of relevant experience will not be considered). 2) A competency test will be conducted as part of the selection process.  
3) Applicants must also provide the full names, address and telephone number and if possible e-mail address of at least three referees. Failure to submit the requested information may result in your application not being considered.

Persons with disabilities are encouraged to apply. . SANBI reserves the right not to fill this position.

All applications will be considered with the understanding that, in terms of the SANBI Employment Equity Plan, preference will currently be given to candidates from the designated groups.

**Contact Ms Itebogeng Olifant on 021 7998878/8647 or, preferably, forward a letter and concise CV via e-mail to [recruitmentt@sanbi.org.za](mailto:recruitmentt@sanbi.org.za) or fax 021 762 3229. Postal applications are to be addressed to the Deputy Director: Human Resources, South African National Biodiversity Institute, Private Bag X7, Claremont 7735.**

**Closing Date: 29 March 2010**

Candidates are expected to be available for selection interviews on a date and time as determined by SANBI.  
*If no response has been received within 21 days of the closing date, candidates may assume that their applications were unsuccessful.*